

# Rethink Recycling

Help your department form a Green Team.

## Brainstorm

ways your department can reduce its materials use.

## Host an Event to Raise Awareness.

The DoIT Green Team hosted its [Reuse/Recycle Days](#) in 2011.

### Event goals were:

- Reuse and recycle DoIT-owned items
- Reduce office and public clutter
- Raise awareness for recycling

### Your department can do this by:

- Encouraging your staff to de-clutter their offices
- Staff can "shop" for and reuse others' unwanted items
- Using incentives to promote donations

## Get Started

with these tips.

DoIT's October 31st [Hallow-Green Event](#) encouraged the use of green office and household products.



## Consider Hosting a Similar Event.

- Recruit a team of folks who are already involved with recycling, composting and other green initiatives
- Include a motivated leader
- Research the efforts of other groups to determine your event theme
- Share educational resources with your department at your event

## Green Tips for your staff.

The DoIT Green Team wrote articles for our departmental newsletter.

- Green printing recommendations
- Save on energy costs by using an ink-jet printer vs. laser
- Recycle your technology at the DoIT Help Desk
- Bring Your Own to UW events: mugs, reusable water bottle, utensils and bags



## Upcoming Events



April 19 & 20  
Comp Sci B106  
(1710 W. Dayton)  
9 a.m. - 4 p.m.

Spend some time over these next few weeks to de-clutter your office of DoIT-owned items. What don't you need that someone else could use? What can you recycle?

### Event Goals

- Raise awareness for reducing consumerism
- Reduce clutter in public areas
- Raise awareness of recycling vs. discarding, reusing vs. buying new
- Raising the spirit of collaboration and camaraderie

## Recycling Resources



For more recycling resources visit [kb.wisc.edu/helpdesk](http://kb.wisc.edu/helpdesk) and search for "recycling" or scan this QR code.

